

SCT/IQAC/21-22/IM-1

Date: 12.06.2021

CIRCULAR

The Internal Quality Assurance Cell (IQAC) is scheduled on June 15th, 2021, by 10.30 am at the IQAC conference Hall. All the members of IQAC are requested to attend the meeting; agenda details are given below.

Agenda

- Research activities
- AQAR Submission of (A.Y.2020-21)
- Any other suggestion

Dr. P. Suresh
12/6/21

Dr.P.Suresh

Dr. P. SURESH
IQAC Co - ordinator

SONA COLLEGE OF TECHNOLOGY
Junction Main Road, Salem

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- All Deans
- All HOD's
- AQAR Institutional & Departmental Coordinators
- IQAC File



SCT/IQAC/21-22/IM-1/MoM

DATE: 15.6.2021

With reference to circular no SCT/IQAC/21-22/IM-1 dated 12th June 2021, the meeting was conducted in the IQAC Conference Hall on 15.6.2021. The following agenda has been discussed:

Agenda

1. Research activities
2. AQAR Submission of (A.Y.2020-21)
3. Any other suggestion

The members discussed the agenda and the following minutes were drawn.



Minutes of Internal Quality Assurance Cell Meeting held on 15.6.2021

The IQAC Coordinator discussed the following points during the meeting:

- The research performance and key ranking parameters of the faculty such as papers, citations, papers without sources, international collaborations, and vital ranking ratios such as papers/Faculty, Citations/Faculty, H5-index, etc., for the academic year 2021-22 must be in line with the requirement.
- A seed Money application must follow a predetermined format. It must include a recognized letter of inclusion, requirements for the research topic, and allotment letters, and the project and fund transfer details must be certified.
- Ecosystem implementation with the budgets is only accepted. Record of MOUs with private holders is mandatory.
- The department-level coordinators must collect and submit the data and proof to the institutional coordinators. They must compile the data as per the required format at the earliest, which will help prepare the AQAR report for the current academic year (2020-2021).
- The coordinator mentioned there would be reviews in the submission process as the portal is dynamic, and the NAAC experts will verify the link documents.
- During the submissions, the Principal posed questions, and after further elucidation, the AQAR report has uploaded to the NAAC portal.
- AQAR report for the academic year (2020-2021) resubmission entry was opened in the NAAC Portal for further improvement till March 15th, 2022.
- The IQAC coordinator has planned to organize a Mentor-Mentee workshop for the faculty to foster their learning skills.

P. Suresh
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15/6/21

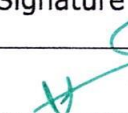


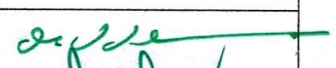
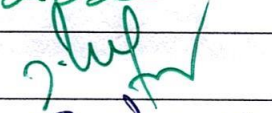
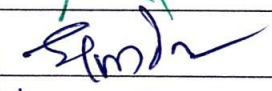
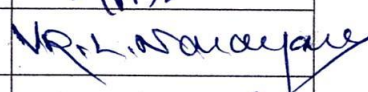


IQAC Coordinator

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Ph: 0427 - 4099893



A meeting of IQAC was held on 15th June 2021, in IQAC Conference Hall at 10.30 AM

Members Present:

S.No	Name	Designation	Signature
1.	Dr.S.R.R.Senthil Kumar	Principal, SCT	
2.	Dr.J.Akilandeswari	Dean-Academics & Professor and Head/IT	
3.	Dr.B.Sathiyabhama	HOD/CSE	
4.	Dr.S.Radjarejesri	COE	
5.	Dr.R.S.Sabeenian	HOD/ECE	
6.	Dr.D.Raja	HOD/FT	
7.	Dr.T.Padma	HOD/MCA	
8.	Mr.V.R.Lakshmi Narayanan	GM/Accounts	
9.	Mr.V.Selvamuthu	Administrative Executive- Approvals	
10.	Ms.R.C.Vinodhini	Alumni Coordinator	


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