

MINUTES OF IQAC MEETING

Minutes of the Meeting held on 18th July 2013

- The meeting was attended by the following members:

Chairperson : Principal

Sr.Admin Staff : Venugopal, AO
Mr.Saravanan , Hr-Manager

Teachers : Dr.C.V.Koushik, Director/Academics
Dr.G.M.Kadhar Nawaz, Director/MCA
Dr.R.Suresh,HOD/Civil
Dr.M.Renuga, HOD/ ENGLISH
Dr.R.Sivakumar, Prof/EEE
Dr.S.Suresh, Prof/ Mechanical
Dr.J.Jebaemilyn, Asso.Prof/IT
Dr.B.Sathiyabhama,HOD/CSE
Dr.G.Gunasekaran,Prof/FT

Management : Mr.Chocko Valliappa, Vice Chairman
Mr.Thyagu Valliappa, Vice Chairman

Local Society : Mr.Yuvaraj,Director/ACPL,Salem

Students : **S.M.Udaya Krithika**

Alumni : **Mr.K.Basker**
Faber Technologies, Bangalore

Employers : **M/S VEE Technologies, Bangalore**

Industrialist/

Stakeholders : **Mr.Ganesan,MD, Megavin Swichgear (P) Ltd, Salem**

Director/IQAC : **Dr.G.M.Kadhar Nawaz,HOD/MCA**

AGENDA:

1. ISO-Achievement of College Level Objectives.
2. Enhancement of Placement and Training activities.
3. Teaching & Learning Process.
4. Improvement of Extra-Curricular activities.
5. Sports activities
6. Feasibility Study of online courses.
7. Review of feedback from Alumni/Industries.
8. Research & Development
9. Any other matter.

The following points were discussed in the meeting:

1. As part of the ISO initiatives Vice Chairman Thyagu Valliappa suggested to form a panel of experts comprising of Senior Faculty who have been trained in the area of Pedagogy. Together, they shall update the syllabus for Pedagogy Programmes and identify books, CDs and other resources.
2. In order to achieve 90% campus placement before December 2013, it was decided to impart atleast 40 hrs of Soft skills and Placement training programmes for the students by Internal Faculty and external experts.
3. It was suggested by the committee members that each department should be in the top 20 of AU-Chennai colleges. To produce a minimum of one University cited rank holder (within top 5 ranks) by every department. To ensure establishment of one “Smart Classroom” for the benefit of the students. To introduce ‘Outcome-based Education’ for all programmes as per NBA requirements before December 2013.
4. In order to improve the extra-curricular activities like NCC, NSS, YRC and other Clubs. It was suggested by Vice Chairman Chocko Valliappa that atleast 80 programmes of the above to be conducted for this academic year.
5. Efforts taken by the physical director to achieve within the top 5 Rankings in Sports meet was appreciated by all members.
6. Dr.B.Sathiyabhama, HOD/CSE suggested to conduct a feasibility study for introducing online courses in all areas of our UG and PG courses.
7. The feedback given by our alumni and the industries was discussed in the meeting. Dr.C.V Koushik suggested to take follow up action by the various department heads on the above.
8. Vice Chairman Chock Valliappa suggested the following with respect to improving research and development activities.

- a. To ensure that every faculty to publish minimum of two papers in national / international conference or one paper in Journal.
 - b. Each department to try for minimum one patent.
 - c. To establish minimum thirty centers of excellence at the college Level.
 - d. Each department to organize minimum 3 Continuing Education Programmes for the benefit of all in the region.
9. To have an additional Coffee shops near the Green buiding block.